

Surry County Schools

Fuel Oil Status Report

School _____

Week of _____

Tank No. _____

Please measure and record tank contents each day at the same time of the day.
Fax this report to Gail Hawks each Friday and start a new form on Monday.
Fax # (336)386-4980

Day	Dip Stick Reading in Inches	Time of Day Oil Measured	Outside Temperature	Gallons in Tank	Gallons Used
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

Custodian or Maid

Principal

Please note: Begin sending in these reports on the first Friday of each new school year (as soon as school starts) and send weekly until end of school year....